

**PROCUREMENT OF ADMINISTRATIVE & ENGINEERING
SERVICES
FOR APPLICATION PREPARATION AND GRANT CONTRACT
IMPLEMENTATION SERVICES
CITY OF CALVERT**

The CITY OF CALVERT plans to apply for the upcoming Texas Water Development Board Program (TWDB) Water Supply and Infrastructure Grant Implementation Program (WSIG). These services are being solicited to assist the CITY OF CALVERT in its application and administration of the TWDB WSIG contract, if awarded, to support eligible activities associated with the program in the CITY OF CALVERT. Accordingly, the CITY OF CALVERT is separately soliciting (A) proposals from Administrative Consultants for Application Preparation and Project Administration and (B) statements of qualifications from Texas-Registered Engineers to provide engineering services associated to application preparation and project implementation. Firms and/or individuals should have past experience with federally funded programs.

Please electronically submit your proposal/statement of qualifications in .pdf format via email at ADMIN@CALVERTTX.GOV and, submit 8 copies of your proposal of services/statement of qualifications for the proposed services to the following address: Attn: Shanntel Williams, Interim Calvert City Administrator, 620 S Main St.| P.O. Box 505 Calvert, TX 77837. Attn: Shanntel Williams. Proposals/statements of qualifications must be received by the CITY OF CALVERT no later than 4:00pm on JULY 16, 2026, to be considered. The CITY OF CALVERT reserves the right to negotiate with any and all individuals or firms that submit proposals, as per the Texas Professional Services Procurement Act and the Uniform Grant and Contract Management Standards. Veteran-Owned Businesses and Labor Surplus Area (LSA) are encouraged to submit proposals. THE CITY OF CALVERT is an Affirmative Action/Equal Opportunity Employer. Servicios de traducción están disponibles por petición.